

**BEIT FUND  
APPLICATION FORM FOR STUDENT MEMBERS**

*Please tick appropriate box*

I wish to apply for a travel grant	
I wish to apply for a maintenance grant	
I wish to apply for the research scholarship*	
I wish to apply for a travel grant and the research scholarship	

\* Unsuccessful applicants for the Research Scholarship will be considered for a maintenance grant in accordance with the normal criteria.

The completed form and any additional material supplied should be emailed to Beit Fund Secretary [beitfundsecretary@humanities.ox.ac.uk](mailto:beitfundsecretary@humanities.ox.ac.uk), by the end of Week 9, Hilary Term. **Applicants are responsible for arranging for references to be sent to the Secretary by the same date.**

**PART I - TO BE COMPLETED BY ALL APPLICANTS**

Surname:..... Title: ..... Forenames:.....

College:..... Faculty or department:.....

Age:..... Term and year of matriculation:.....

Current status:..... Degree sought: .....

Date of start of graduate study: ..... Expected date of submission: .....

Title of thesis: .....

.....

Address for correspondence:.....

.....

Telephone no.: ..... E-mail: .....

**Degrees and other academic qualifications (with most recent first)**

University/Institution	Qualification and date	Subject	Class or grade

**Achievements** (e.g. awards, scholarships, prizes, fellowships, with most recent first)

**Other scholarly activities** (e.g. articles published, lectures, seminars)

**Sources of financial support in Oxford** (i.e. whoever pays your fees and whoever pays for your maintenance)

**Other funding secured or pending**

You are expected to apply to as many of the following sources of funding as are applicable:

	Awaiting result (tick if relevant)	Amount of award (give estimate if result awaited)	Not applied (tick if relevant)
College			
Faculty or Sub-faculty or Department			
Body which pays your fees and maintenance (e.g. British Academy)			
Graduate Studies Committee			

Please state the reasons why you have **not** applied to any of the above.

**Referees***First Referee: Supervisor*

<b>Name</b>	<b>College/Department or address</b>	<b>Tel no.</b>	<b>E-mail address</b>

*Second referee*

<b>Name</b>	<b>College/Department or address</b>	<b>Tel. no.</b>	<b>E-mail address</b>

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*Third referee*

<b>Name</b>	<b>College/Department or address</b>	<b>Tel. no.</b>	<b>E-mail address</b>

**Declaration**

I confirm that the information supplied in this form is, to the best of my knowledge, correct.

Signed: ..... Date: .....

The GDPR privacy notice can be viewed here:

[www.admin.ox.ac.uk/councilsec/compliance/gdpr/privacynotices/student/](http://www.admin.ox.ac.uk/councilsec/compliance/gdpr/privacynotices/student/)

## **PART II – TO BE COMPLETED BY APPLICANTS FOR *GRANTS***

### **Purpose for which a grant is requested**

Please explain why a grant is requested. If you are applying for travel grant to examine archives in the UK or abroad, you should indicate the dates of travel, destinations and sources to be used. We recommend investigating whether you require a permit to visit archives to ensure permission can be arranged before the date of your trip.

Have you been awarded a grant previously? If so, please provide details of the amount and date awarded.

## **Costs**

Please specify the breakdown of expenses involved, the total cost and how much is requested from the Beit Fund.

If support for maintenance is required, please indicate expenses on a monthly basis, including rent and food.

Applicants for travel grants, if successful, will be entitled to cover under the University's travel insurance scheme. Further information is available at [TIRS Administration and Management | Finance Division \(ox.ac.uk\)](#).

All trips should be registered on the Travel Insurance Application and Travel Registration system, irrespective of whether you apply for University insurance.

**PART III - TO BE COMPLETED BY APPLICANTS FOR THE *RESEARCH SCHOLARSHIP***

(i) Please supply a statement of up to 2,000 words to detail the core arguments of your research. A writing sample may be requested from you if you are invited to interview. (Candidates who exceed the word count limit risk disqualification.)

(ii) Please indicate whether you will be paying university or college fees during the next academic year.

(iii) Please indicate expenses on a monthly basis, including rent and food.