**ASTOR TRAVEL FUND**

**APPLICATION FOR A GRANT FOR A VISITOR FROM THE USA**

**This form should be completed and returned to Secretary of the Board of Management of the Astor Travel Fund, by email to trusts.finance@admin.ox.ac.uk by *Friday of the third week of each term, and the last Friday of July*. It should be noted that when assessing applications the Board of Management will pay particular attention to the responses given in Section 11, concerning funding from other sources.**

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| --- | --- | --- |
| **1.** | **Name of applicant (ie Oxford host)** |  |
| **2.** | **Address for correspondence**  |  |
| **3.** | **Faculty/College** |  |
| **4.** | **University/College posts currently held** |  |
| **5.** | **Name of visitor from USA (surname in block capitals please)** |  |
| **6.** | **Visitor’s post(s) held** |  |
| **7.** | **Visitor’s institution** |  |
| **8.** | **Purpose of visit - please provide full details [including people whom the visitor will meet, seminars and lectures to be given or attended, collaborative work to be undertaken]** |
| **9.** | **Expected dates of visit** |  |
| **10.** | **Details of proposed expenditure, with fares (both local and transatlantic), subsistence and other expenditure clearly distinguished** |
| **11.** | **Other sources of assistance. Please give details of funding assured from other sources and/or pending applications** |
| **12.** | **Value of grant sought from the Astor Travel Fund** **(Maximum award is £1,100)**  |  |
| **13.** | **Previous grants from the fund, if any****[Please indicate when awarded and whether claimed]** |  |

Oxford host (signature not necessary if sent by email) :

Date :