

## USE OF TRUST INCOME TO COVER THE INFRASTRUCTURE CHARGE

The following guidelines were agreed by the Trusts Management Board at a meeting on 2 July 2019. Where there is any doubt about the legitimacy of using trust income to pay for the infrastructure charge, please consult Trusts Management (trusts@admin.ox.ac.uk).

In all cases, the over-riding duty of the board to act in the best interest of the trust applies.

Main Purpose of Fund	Permissible to Cover Infrastructure Charge?	Examples	Reasonable Charge (if permissible)	Other Considerations
General departmental purposes	<u>Yes</u> , subject to no express terms to the contrary in governing document	<p>Oxford Mathematical Institute Fund (SoF BB112) <i>Objects defined as “support of the Mathematical Institute”</i></p> <p>Faculty of Medieval and Modern Languages General Purposes Fund (SoF BD098) <i>Objects defined as “advancement of education and learning at, or in connection with, the MML Faculty”</i></p>	Unlimited	Where there are donor reporting requirements, the Board of Management may decide, tactically, to use the Fund for other more “donor friendly” purposes instead, or at least impose a cap on the proportion of the infrastructure charge paid.
Academic posts	<p><u>Yes</u>, subject to:</p> <p>(i) no express terms to the contrary in the governing document; <b>AND</b></p> <p>(ii) the salary and other direct costs of the post having already been met,</p>	<p><i>Some funds will make explicit reference to indirect costs or overheads:</i></p> <p>Man Professor in Quantitative Finance Fund (SoF B1747) <i>Objects defined as “salary and expenses of the holder of the Professorship, and associated overheads”</i></p> <p><i>Other funds will be silent on this point:</i></p> <p>Professor of Microbiology Fund (SoF B1726) <i>Objects defined as “salary of the holder of the Professorship”</i></p>	Apportioned in line with “charge per driver unit” rates published by PRAS (details at <a href="http://www.admin.ox.ac.uk/pras/resource/123/">www.admin.ox.ac.uk/pras/resource/123/</a> )	Where it is proposed to use surplus income <u>and</u> the Fund is one to which the Statute XVI, section 20 provision* applies, then the Board of Management may use the surplus to make an additional contribution towards the department’s infrastructure charge (beyond the PRAS apportionment rates).

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Student support (scholarships, bursaries, etc)	Almost certainly <u>not</u>	Moritz–Heyman Scholarship Fund (BC066) <i>Objects defined as (in summary) “support to UK-resident undergraduate students, from disadvantaged backgrounds”</i>	Not applicable	Seek advice from Trusts Management who will consult LSO as necessary
Prizes	Almost certainly <u>not</u>	Department of Physics Prize Fund (BC053) <i>Objects defined as “awarding prizes and/or bursaries to students studying or undertaking research at the Department of Physics”</i>	Not applicable	Seek advice, as above
Other purposes	Generally <u>not</u> .	Not applicable	Not applicable	Seek advice, as above

\* Statute XVI, s.20 states “Any surplus income of any trust in any year may, in the absence of provision to the contrary under specific provisions relating to individual trusts, and at the discretion of the board of management or other body responsible for the administration of that trust...be used in that year for the benefit of the division, faculty, sub-faculty, or department within whose area of responsibility the administration of the trust falls...”